

Lions Quest ZOOM Workshop Agreement



A Program of Lions
Clubs International
Foundation

Lions Quest

844 567 8378

www.lionsquest.org

lionsquest@lionsclub.org

Sponsor Responsibilities

1. There is a \$500 cancellation fee if the workshop is cancelled within 30 days of the date scheduled.
2. The maximum number of participants may not exceed 40.
3. Order the Lions Quest curriculum materials to ensure that they arrive in time for the workshop. The sponsor is responsible for distributing the materials to participants.
4. At least two weeks prior to the workshop, email the prospective participant list to Lions Quest.
5. Provide payment of the workshop fee to Lions Quest within 30 days of receipt of the invoice.

Lions Quest Workshop Agreement Form

SPONSOR INFORMATION

Primary Contact: _____

E-mail: _____

School/Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (Office): _____ (Cell): _____

REQUESTED WORKSHOP FORMAT/DATE

(pre)K – 5 6-8 9-12 Combination - grades _____

Requested date: _____ Workshop Time _____ to _____
(2.5 hours)

Approximate # of participants:

- Implementors (teachers/facilitators) _____
- Non-Implementors (support staff/administrators) _____

BILLING INFORMATION (if different from above)

School/Agency: _____

Address: _____

City: _____ State: _____ Zip: _____

Attention: _____

E-mail: _____

Phone: _____

Billing Party Signature: _____

Sponsored Workshop Agreement

This agreement is subject to reasonable delay or cancellation by reason of sickness, accidents, difficulties with transportation, riots, strikes, epidemics, weather, acts of God, or any reasonable conditions beyond the control of Lions Quest.

Lions Quest is not bound by this agreement if breached in any manner by the sponsor. Unless approved, any attempt to alter the terms or concepts of this agreement with Lions Quest will result in a breach. Cancellation notices must be made a minimum of 30 days prior to the first day of the workshop, otherwise a \$500 cancellation fee will be assessed to cover costs incurred due to late cancellation.

This agreement is entered into for the purpose of establishing good communications and mutual understanding. This agreement will be signed and a copy returned by Lions Quest if requested by the sponsor.

I have read the entire Workshop Agreement and agree to the terms and conditions as written.

Sponsor (Printed) _____

Title _____

Signature of Sponsor _____

Date _____

.....

Lions Quest (Printed) _____

Title _____

Signature _____

Date _____

PLEASE RETURN COMPLETED FORM TO:

Email: lionsquest@lionsclubs.org

FAX 844-567-8378