

LIONS QUEST



Lions Quest Promotional Grant Report Form

Please follow the outline below. The Lions should retain a copy of the final reports for their records.

District/Multiple District _____

Date of Report _____

Person completing the report (name/title) _____

1. Summary of activities completed to date. This summary should include:

- Details on Lions Quest promotional activities, including informational sessions for Lions, educators, government officials and other potential partners involved with these activities.
- Details on any partnerships that were established with school districts, community organizations, and government agencies.
- Photos of promotional activities, or other related activities.

2. What benefits or advantages have been gained as a result of this project? (ex: new or potential partners, new schools interested, new funding sources or leads, government support, other developments)

3. What next steps will be taken to capitalize on the interest in the Lions Quest program following the promotional activities?

4. Financial information on the activities for this report:

Please provide a budget showing all income and expenses for activities carried out under the Promotional grant. Income should equal expenses. Provide appropriate documentation to verify expenses, including paid receipts/contracts.

| Income | | Expense | |
|-------------------------------|-------------|------------------------|--|
| LCIF Promotional Grant | \$1,000 USD | Venue Rental | |
| Other Income (Please specify) | | Snacks/Beverages | |
| | | Audio/Video Equipment | |
| | | Presenter Expenses | |
| | | Printing/Shipping | |
| | | Publicity | |
| | | Other (Please specify) | |
| Total Income | | Total Expense | |

*Some categories may not be applicable to your project.

Comments on proposed budget:

5. Additional comments:

6. Signature and endorsement:

Signature

Name

Email

Telephone