

Lions Quest Student Survey Instructions

Administering the Lions Quest Student Survey

The Lions Quest Pre/Post Student Survey can be administered to measure the program's impact on a classroom, grade level, or individual student. There are several steps that are important in administering the survey.

Getting Ready for the Survey

1. Generate a unique Classroom Code for each group of students participating in the Lions Quest program. It is important that students do not use their names on the surveys to ensure confidentiality. (If it is important to measure the individual student's success, you may also generate a student code, and when the post survey is administered, you may compare the results for the students individually. Using the classroom model for survey administration, classroom scores will be averaged for the pre and post.)
2. Write the Classroom Code on the first page of the Student Survey, and collect the tear off sheets.
3. Have students circle Pre Survey or Post Survey on their survey forms.

Collecting the Data

1. We strongly recommend that someone other than the classroom teacher administer the survey and collect the questionnaires. This will improve the chances that students will answer the questions honestly. In addition, it is recommended that the Pre Survey be administered before the start of the program, and the Post Survey be administered after the last lesson. Time set aside for program implementation should not be used to survey the students.
2. Remind students that this is not a test; this is a survey to collect their opinions about a number of topics.
3. Distribute the surveys. Have students complete the tear off sheet with the Classroom Code, and collect those sheets. If you will be comparing the results of individual students at pre and post, any information identifying students should be kept separately, in a safe and secured location such as a locked file cabinet or drawer.
4. Read the instructions (see below) before students begin.
5. When the students have completed the survey, collect the surveys and store them in a large envelope so that no one can see the responses.

We recommend that the person administering the survey read the following statement. It can be modified as needed so that it is accurate for your situation.

Hello, my name is _____ and I am from _____. We would like you to answer some questions. Lions Quest is interested in how students your age act, think, and feel. We hope that you will have fun and find it interesting to answer these questions. **(At Post Survey SAY: " We know that most of you have already completed the survey, but Lions Quest was interested in knowing what your answers are to the questions AT THIS TIME.")**

This is a survey, NOT a test. There are NO right or wrong answers. Just give the best answer you can, and try to work quickly but carefully. The questions may give you some different options for responding; just choose the answer that best describes your view. Be sure to follow the directions on the sheet and circle your answer.

Make sure you read each question before you answer, and only choose one response per question. It is okay if you do not know the answer to a question, just answer it the best you can. After you have finished one page, continue to the next page until you have completed your survey. After you have completed the survey, turn your paper face down, and quietly raise your hand, and I will collect them.

Your name does not appear anywhere on the survey, so your answers are confidential. Lions Quest is interested in how groups of students respond to these questions and not specifically in any one person's answers.

Please do not talk during the survey.